

**CITY OF CLEWISTON
Regular Commission Meeting
August 1, 2011**

The City of Clewiston City Commission held a special Commission meeting in the City Hall Commission Chambers Monday, August 1, 2011. The meeting was called to order at 6:00 p.m. by Vice-Mayor James Pittman. Police Chief Don Gutshall gave the invocation and led the audience in the Pledge of Allegiance.

Attendance:

Commissioners Present: Commissioner Mali Gardner, Vice-Mayor James Pittman and Commissioner Julio Rodriguez. Mayor Richard Miller was absent.

Personnel Present: City Manager Steve McKown, Finance Director Ted Byrd, Police Chief Don Gutshall, City Clerk Marilyn McCorvey, Community Development Director Travis Reese, Public Works Director Sean Scheffler, Utilities Director Kevin McCarthy, City Engineer Tommy Perry.

Visitors Present: Nancy Phillips, Gustavo Perez and Janet Llerena.

ADDITIONS/DELETIONS/CHANGES AND APPROVAL OF THE AGENDA – None

Public Comments – None

PUBLIC HEARING

1. **CDBG Grant Application – Second Public Hearing** – City Grants consultant, Nancy Phillips, gave a brief description of the application. She stated this is the second of two required public hearings regarding a CDBG grant application in the amount of \$700,000. Ms. Phillips stated her hope was to be able to rehab at least 10 houses of which two would be considered very low income. She stated the total amount of the grant would be \$700,000, with \$560,000 used for housing rehabilitation, \$35,000 for temporary relocation of recipients, and \$105,000 for administration. Ms. Phillips stated she felt the City's application was strong and scored above 700 which is considered good.

Vice Mayor Pittman opened the public hearing and asked City Manager McKown to give the advertising information. City Manager McKown stated the second public hearing was advertised In the Clewiston News on July 21, 2011. There being no comments from the audience, Vice Mayor Pittman closed the public hearing.

Commissioner Gardner made a motion, seconded by Commissioner Joseph Miller, to approve Nancy Phillips & Associates to submit the grant application. Vote 4 yeas, 0 nays. (Mayor Richard Miller was absent.)

MISCELLANEOUS

2. **Adoption of Resolution No. 2011-08 which authorizes the filing of the city of Clewiston's Fiscal Year 2011 Small Cities Community Development Block Grant (CDBG) Housing Application** – Vice-Mayor Pittman stated that this Resolution is required for submittal of the CDBG Grant Application. City Manager McKown read Resolution No. 2011-08 by title.

Commissioner Gardner made a motion, seconded by Commissioner Rodriguez, to approve Resolution No. 2011-08. Vote 4 yeas, 0 nays. (Mayor Richard Miller was absent.)

3. **Adoption of Local Housing Assistance Plan and Resolution No. 2011-09 implementing the Plan.** – Vice-Mayor Pittman stated that the Plan is required to be submitted with the CDBG Housing Grant Application. Resolution No. 2011-09 formally adopts the Housing Assistance Plan. City Manager McKown read the Resolution by title.

Commissioner Gardner made a motion, seconded by Commissioner Joseph Miller, to adopt the FY 2011 Local Housing Assistance Plan and approve Resolution No. 2011-09 implementing the Plan. Vote 4 yeas, 0 nays. (Mayor Richard Miller was absent.)

- 4. Consideration of Adding Three (3) “Alternate” Members to the Citizens Advisory Task Force (CATF)** – Nancy Phillips explained that the CATF is an integral part of the application process for CDBG grants. She stated it is difficult to get a quorum and thought it might be easier if we had a larger pool of members.

Commissioner Gardner made a motion, seconded by Commissioner Rodriguez, to authorize the addition of up to three members to the CATF and, at his request, appoint Tommy Perry as an alternate, and appoint Scott Jones to the CATF in his place. Vote 4 yeas, 0 nays. (Mayor Richard Miller was absent.)

- 5. Fair Housing Workshop for Elected Official Officials and General Public** – Grants Consultant, Nancy Phillips, conducted a brief workshop detailing Fair Housing and Discrimination.
- 6. Discussion of Hato Potrero Business Expansion** – City Manager McKown stated that Mr. Gustavo Perez is here to give us an update on his business. Mr. McKown stated that Mr. Perez is considering an expansion at a building at Airglades, but that he would have to do a lot of improvements to the building. Janet Llerena came forward to give an update on new products and why they need to expand their business. The Commission stated they would like to keep Mr. Perez’s business inside the City and discussed the cost of the City constructing a building to suit their needs. City Manager McKown stated that he thought the building, parking lot and drainage would cost around \$400,000 and the City would hope to get a low interest loan for the construction. Commissioner Gardner stated the important thing now is to create jobs. Mr. Perez indicated that he could afford to make around \$2500 per month payment for the lease of the building, but would like to have the building within six months. The Commission asked City Manager McKown to get the prices for the building, parking lot and drainage and have them ready for the August 15 Commission meeting. Grants Consultant, Nancy Phillips, indicated the creation of jobs is a step toward meeting the Commerce Park grant requirements.

Adjournment:

The meeting was adjourned at 7:15 p.m.

Richard Miller, Mayor

Marilyn McCorvey, City Clerk